

Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota

The Board of County Commissioners met in regular session at 8:30 a.m. on May 23, 2023 at the Marshall County Courthouse. Members present were Knebel, Schuller, Jones and Medhaug. Commissioner Schuller presided. Commissioner Luttrell was absent. The meeting was open to the public and was offered via Zoom on computer and conference call. The Pledge of Allegiance was recited by everyone in attendance. Jerry Burger was present. Sandy Dinger, Kalissa Stelzer and Shelby Thompson were present for portions of the meeting via zoom.

AGENDA:

Jones moved, Medhaug seconded to approve the agenda for May 23, 2023. All members present voted aye.

MINUTES:

Jones moved, Knebel seconded to approve the minutes for May 9, 2023. All members present voted aye.

CLAIMS:

Medhaug moved, Jones seconded to approve and pay the following claims. All members present voted aye. PAYROLL by department: May 11, 2023: Commissioners 2045.20; Auditor 3920.77; Treasurer 4573.33; States Attorney 1819.24; Courthouse 2257.08; Director 4935.18; Register 3526.08; VSO 797.55; Community Building 400.00; Sheriff 19660.31; Coroner 225.00; Welfare 549.27; Nurse 673.60; Ambulance 7514.72; Extension 1010.40; Weed 314.39; Zoning 2367.32; Highway 15147.09; E911 8886.79; Emergency Management 481.54;

EMPLOYER FICA & MEDICARE: First Savings Bank 6003.47

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 4245.60

A & B BUSINESS INC SOLUTIO	40.72
ABERDEEN AREA RADIATOR, LL	8,570.00
AGTEGRA COOPERATIVE	1,195.30
ARAMARK	74.39
BOBCAT OF GWINNER	250.97
BOUND TREE MEDICAL LLC	315.51
BUTLER MACHINERY CO	101.88
CDW GOVERNMENT	3,656.12
CENTURY LINK	288.15
COLE PAPERS INC	201.32
DAKOTA FLUID POWER INC	22.43
DAKOTA MAILING & SHIPING E	92.26
DAVID HUNTER	161.13
DAVIDSON PLUMBING & HEATIN	450.82
DELANEY NIELSEN SANNES PC	1,423.50
EDEN OIL	9,068.40

GOVERNORS INN	308.00
JOHN DEERE FINANCIAL	9,488.38
KALISSA STELZER	52.00
KASSI JONES	125.00
KATHRYN ERICKSON	190.00
KENS FOOD FAIR	95.05
KRAUSE BROS CONSTRUCTION	234.64
LARISSA HEITMANN	110.17
LITTLE FALLS MACHINE INC	4,756.69
LOGAN ROEHR	41.06
MARC	383.34
MARCO INC	117.12
MEYER HARDWARE HANK	23.98
OTTER TAIL POWER COMPANY	729.42
PAMELA OELKERS	87.00
QUILL CORPORATION	724.30
ROAD GROOM MANUFACTURING	5,170.91
ROBERTS COUNTY SHERIFF'S O	300.00
SCOTT'S LUMBER	100.83
SD PUBLIC HEALTH LABORATOR	40.00
SENIOR MEALS	9.00
STEINLEY REAL ESTATE APPRA	325.00
TANNER SCHIFERL	58.83
THOMSON REUTERS - WEST	169.76
VENTURE COMMUNICATIONS	2,266.42
WERNER AUTOMOTIVE	1,405.49
WYATT JANISCH	1,800.00

EXECUTIVE SESSION:

Medhaug moved, Knebel seconded to enter into executive session to discuss personnel issues at 8:33 am. All members present voted aye. The chairman called the board out of executive session at 9:03 am.

PUBLIC COMMENT:

Glen Aldentaler was present to make public comment regarding the drainage application process. The board informed Aldentaler that according to the Marshall County drainage ordinance, drainage applications must be advertised before they can be discussed. Aldentaler has a drainage application that will be advertised and scheduled to be heard once it is turned into the drainage administrator.

ADMISSION OF SERVICE:

Knebel moved, Medhaug seconded to authorize the chair to sign an admission of service for a legal matter in which Marshall County has a taxing interest. All members present voted aye.

ZOOM:

With the end of the Covid Pandemic being declared, the board discussed discontinuing holding Commission meetings via Zoom. The current equipment used for zoom meetings is not sufficient and would need to be replaced if zoom meetings are continued. The board plans to terminate Zoom meetings effective July 1, pending further discussion from constituents.

HIGHWAY:

Dustin Hofland, Highway Superintendent and Sandy Dinger, Highway Secretary met with the board to discuss Highway Department business. Hofland reported that the Highway Department has been working on signing and pulling the weight limit postings off of county roads. Jones moved, Medhaug seconded to accept the bid from Bituminous paving from April 25 for the Chip seal project on 16AC (11 miles), 16AE (12.5 miles) and 1AS (2 miles) for \$1,334,361.50. All members present voted aye.

PAY RAISE/BONUS:

Jones moved, Medhaug seconded to approve the following pay raises: Duane Kronbach from \$18.10/hr to \$20.00/hr; Barry Braaten from \$18.10/hr to \$20.00/hr; Kevin Kraft from \$19.84/hour to \$20.00/hr; and Adam Okroi from \$19.64/hr to \$20.00/hr effective May 7 and to give a \$4,000.00 bonus to all current highway laborers who worked during the 2022-2023 winter season. This includes Duane Kronbach, Barry Braaten, Kevin Kraft, Adam Okroi, Monte Hoglund, Larry West, Jim Stickland and Dustin Hofland. (This motion was previously seconded and voted on by Knebel and had to be re-motined and seconded later in the meeting due to the nepotism policy and Knebel needing to abstain.) Schuller, Medhaug and Jones voted aye, Knebel abstained. Motion passed.

FUEL QUOTES:

Sandy Dinger received the following quotes for unleaded gasoline for the Britton shop on May 4: Damar Elevator \$3.10; Eden Oil \$2.86; Full Circle Ag \$2.87. Gasoline was delivered to the Britton Shop by Eden Oil.

EMERGENCY MANAGEMENT:

Logan Roehr, Emergency Manager met with the board to present a report on the damage that has been reported for the disaster declaration. \$347,286.50 in damages within the county were reported by townships, Marshall County and Upper Crow Creek. A disaster declaration determination is expected from the federal government in the next 4-5 weeks. The damage reported information is available from the Emergency Manager if anyone is interested in viewing it.

Randy Maddox, Regional Emergency Management Coordinator, met with the board to discuss the Local Emergency Management Program Grant offered by the state. Marshall County has not participated in this grant since 2016, but will consider participating again as the grant repays a portion of the emergency Managers salary as long as certain criteria are met.

GROW SD:

Mark Nelson, Grow, SD met with the board to present a report on Grow SD's activities in Marshall County and to request ongoing support. In 2022, over \$2.9 million dollars was invested in Marshall County through Grow, SD.

LIQUOR LICENSE TRANSFER:

Medhaug moved, Jones seconded to approve a Malt Beverage and SD Farm Wine license transfer from Clear Lake Investments, LLP to Holly Wismer. All members present voted aye.

SECOND READING:

Knebel moved, Medhaug seconded to pass the following ordinance at this, its second reading: MARSHALL COUNTY, SOUTH DAKOTA REVISED ZONING ORDINANCE. The ordinance can be viewed in its entirety on the County website or in the Zoning office during regular business hours. All members present voted aye.

NOTICE OF ADOPTION:

ORDINANCE NO.57 ESTABLISHING PERMANENT ZONING REGULATIONS FOR MARSHALL COUNTY SOUTH DAKOTA, PROVIDING FOR THE ADMINISTRATION, ENFORCEMENT, AND AMENDMENTS THEREOF; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH.

Notice is hereby given that Ordinance No.57 establishing permanent zoning regulations for Marshall County, South Dakota, with such regulations being set forth in the document titled Zoning Regulations; providing for restrictions, district boundaries, and providing for repeal of all ordinance or parts thereof in conflict therewith. Marshall County is adopting this ordinance in order to protect the public health, safety, and general welfare. This ordinance was duly adopted by the County Commission on the 23rd day of May, 2023, and will become effective on the 13th day of June, 2023.

First Reading: May 9, 2023

Second Reading: May 23, 2023

Publication Date: May 24, 2023

(Notice of Adoption)

Effective Date: June 13, 2023

(20 days after Notice of Adoption)

Dated this 24th day of May 2023.

Matthew Schuller, Marshall County Commission Chair

WELFARE:

Linda Haaland, Welfare director met with the board to present a welfare claim. Medhaug moved, Knebel seconded to approve a claim to Ottertail Power for \$500. All members present voted aye.

SUMMER INTERN:

Knebel moved, Jones seconded to hire Jayden Bender to intern in the State's Attorney's office at a rate of \$11/hour effective May 23. All members present voted aye.

PAY RAISE:

Medhaug moved, Knebel seconded to raise Karole Chapin, Appraiser-in-Training's pay from \$16.00/hour to \$18.10/hour effective May 7. All members present voted aye.

NEW HIRE:

Stuart Giere was hired as a full-time dispatcher effective May 8, at a rate of \$16.00/hour.

ADJOURN:

Jones moved, Medhaug seconded to adjourn. All members present voted aye.

ATTEST:

Matthew Schuller, Chairman

Megan Biel, Auditor

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